

**Impact Brief** 

## Farewell Microsoft Office 2016 and 2019— It's Time to Upgrade to What's Next

On October 14, 2025, Microsoft will officially end support for Office 2016 and Office 2019.

While this date has long been on the horizon, it's now looming as a critical point for organizations that need to keep their teams connected, secure, and ready for the next generation of collaborative work.

End of support (EOS) means **no future security updates**, **no more bug fixes**, **and no technical support**. Organizations that continue to use these versions of Office face growing **security vulnerabilities**, **compliance risks**, **and operational inefficiencies**.

By migrating to Microsoft 365 E3, you're not just replacing outdated software—you're upgrading to a solution designed to enhance productivity and security. With Al-powered capabilities, streamlined IT management, and comprehensive data protection, it elevates you to a future-ready workplace.

## Upgrade now to maintain a proactive security posture

Without regular security updates, older Office versions will become increasingly vulnerable to ransomware, phishing, and data breaches—unpatched software is often a prime target and back door for cyberattacks. Many regulatory frameworks require up-to-date software to maintain compliance.

Upgrading to Microsoft 365 E3 ensures continuous support and updates, reducing maintenance costs.

# Microsoft 365 E3 | Transform your business with unparalleled productivity, security, and innovation

Think of this less as a traditional update of legacy software, but a transformative step forward to an Al-ready workplace with enhanced productivity, security, and IT management.

Microsoft 365 E3 empowers organizations by providing tools to automate business, streamline IT management, eliminate redundant solutions, and foster a secure, efficient, and innovative work environment.

Plus, Microsoft 365 Copilot Chat comes free for Microsoft 365 commercial users. It provides a secure web-grounded AI chat experience at no extra cost.

## By the numbers, upgrading is a smart return on investment:

#### Get enterprise-grade security and compliance

Protect sensitive data, defend against cyber threats, ensure compliance with industry regulations, and free up IT team resources for more strategic initiatives.



Reduction in support tickets by 45%<sup>1</sup>

#### Work with seamless cloud integration

Enable real-time collaboration from anywhere with a suite of always-updated apps. Hybrid and remote workforces benefit from efficiencies in cloud-based tools and seamless single sign-on (SSO) access.



End-user productivity savings of **70+ hours per year**<sup>1</sup>

#### **Optimize IT management and cost savings**

Consolidate tools and eliminate redundant licenses and vendor expenses. By retiring legacy infrastructure, organizations also significantly reduce operational costs.



Vendor consolidation savings of \$60 per user per month<sup>1</sup>

#### Gain even more Al-powered productivity when you add Microsoft 365 Copilot

Adding Microsoft 365 Copilot integration into Microsoft 365 applications, it combines the power of GPT-40 with your enterprise work data to improve collaboration in meetings, emails, chats, documents, and more.



Productivity savings of **108 hours per year** for Microsoft 365 Copilot users<sup>1</sup>

## Microsoft makes migration easy with FastTrack

We're ready to be your partner in this migration: Microsoft FastTrack provides hands-on guidance and resources to ensure a smooth transition. Eligible organizations receive personalized migration support at no extra cost, helping IT teams assess their current setup, plan deployments, and execute migrations with confidence. Learn more at Microsoft FastTrack.

## Take action today

As the October 14, 2025 deadline approaches, it's crucial for businesses still using Office 2016 and 2019 to take immediate action. Upgrading to Microsoft 365 E3 not only ensures business continuity and robust security but also unlocks the potential for future innovation with AI-powered capabilities and seamless cloud collaboration. Don't wait any longer—make the transition today.

## Plan your upgrade now

#### Sources:

1"The Total Economic Impact™ of Microsoft 365 E3," a commissioned study conducted by Forrester Consulting, January 2025. Results are for a composite organization based on interviewed customers and projected over 3 years.  $\underline{https://tei.forrester.com/go/microsoft/365E3TeamsCopilot/index.html?lang=en-us}$ 

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